

Quick Reference Guide - Accessing SMG Share Drives from Home

To connect to the BU SMG share drives (R: drive) from home, follow the instructions below to install VPN client and SMG Logon Utility.

Download and Install Cisco VPN Client

A VPN connection is required to get on the BU wireless network. To download Cisco VPN Client:

1. Go to <http://www.bu.edu/pcsc/vpn/>.
2. Scroll down to the section titled "Download and Install VPN Client Software".
3. Click the link corresponding to the type of operating system that your computer is running on to go to the VPN Client download page.
4. Refer to the download instructions to download the appropriate software onto your desktop.
5. Double-click the Cisco VPN Client icon on your desktop and follow the instructions provided to install the software.

Download SMG Logon Utility (only necessary for Windows PC)

SMG Logon Utility gives you access to network printers and network drives from your laptop. To download SMG Logon Utility:

1. Go to http://smghelp.bu.edu/laptop/laptopconfig_xp2knt.shtml.
2. Go down to **Step 2** and click the link under "FOR FACULTY and STAFF"
3. Save the SMG Logon Utility onto your desktop for easy access.

Accessing SMG Share Drives

Connect to the BU wireless network to access the network drives:

1. Launch the Cisco VPN Client.
 - Start > (All) Programs > Cisco VPN Client > VPN Client
2. Select the On-campus connection profile.
3. Click "Connect".
4. Login using your BU login name and Kerberos password.
5. Double-click the SMG Logon icon on your desktop.
6. When prompted, enter your BU login name and Kerberos password.
7. You should then be informed that you have successfully logged on to the SMG network.
8. Click OK.
9. You should now have access to your network drives and the various resources that SMG network offers. For further details about these resources, please [click here](#).

Install SMG Printers

To print to the SMG network printers from your personal computer:

1. Go to http://smghelp.bu.edu/laptop/laptopconfig_print.shtml.
2. Follow the instructions appropriate for your operating system to install the SMG printers onto your computer. To use the printers in the future, you will need to logon to the network using SMG Logon Utility before sending documents to the printers.